



Floor Covering Order Form



Show	Toy Fair 2024	Show Dates	23 rd – 25 th January 2024	ORDER BEFORE 22ND DECEMBER 2023 TO RECEIVE THE EARLY BIRD PRICE – ALSO APPLIES ONLINE
Venue	Olympia London	Order deadline	22nd December 2023	

Hall/Stand No		Company			
Contact Name			Invoice Address		
			Post Code		
Telephone			VAT No.		
Email			Signature		

To place your order online, please visit <https://ordering.ges.com/000031262> or email your order form to emeatoyfair@ges.com.

To order by phone:
T: +44 (0) 2476 380 180

PREFERRED LAYING DATE...../...../..... In case a raised floor or floor flats are required, please get in touch with an Exhibitor Services Co-ordinator - emeatoyfair@ges.com

CODE	QTY m ²	DESCRIPTION	COLOUR	UNIT PRICE	TOTAL
Removal and recycling is included in the cost of our cord and velour ranges, but there is a small charge for removing all other floor covering products.					
RS		Removal Service		£1.80	
				NETT TOTAL £	
				VAT 20%	
				GRAND TOTAL £	

For frequently asked questions, please visit our online brochure, and download a copy of the Floorcovering Services Guide: <https://insights.ges.com/i/1072092-exhibitor-floor-covering-guide/0?>

Please Note: Our floor covering ranges are supplied on 4-metre-wide rolls. Depending on your stand size, you may be charged for any wastage.

- Upon receipt of the form, our team will send you an official invoice with payment information.
- At the onsite GES Service Desk, we are unable to accept cash for orders placed on site.
- A £25.00 fee per invoice will be charged for any contact or address changes made after receipt of the invoice.
- Cancelled orders may incur a charge for up to 100% of total costs.
- Please note that your order is only processed if payment is received prior to opening of the show.
- Whilst every effort is made to ensure an exact colour match, we cannot be responsible for varied colour supplied to the batch production.
- For full terms and conditions, please refer to <https://www.ges.com/eu/terms-and-conditions>.
- To chat online with an Exhibitor Services Co-ordinator, please go to <http://www.ges.com/eu/exhibitors/servicentre>, scroll down, and click on the Online Chat icon, which is linked to the Live Chat.